PYRO CO₂

HR TRAININGS

How to create your training catalogue?

HR Trainings
Identification of training programs related to CCU

Steps to follow in order to create a training catalogue related to CCU

Presentation sheet template to help training organizations present key information about their courses

Objective: identify training programs allowing to provide individuals with skills and knowledge to operate CCU projects.

Step 1: Launch a call for proposals among a cluster's training organizations members (top schools, universities…) to gather the trainings offered in this theme. In this call for proposals, provide key words related to CCU, as well as a sheet template to help training organization provide relevant information.

Step 2: Hand out the catalogue in an event related to CCU and send it out digitally.

The following information needs to be provided for each training course:

- Course or training title and type of diploma
- Contact information
- Description of the content of the course
- Professional opportunities or job titles offered by the completion of the course
- Relevant key figure and key words
- Other relevant key data